ST. TERESA ACADEMY SERVICE PROGRAM

PHASE 2 --- TIME CARD - CLASS OF 2009

THIS TIME CARD IS FOR THE HOURS THE STUDENT WORKS AFTER PHASE 1 SERVICE WEEK ENDING ON FEBRUARY 29, 2008. (**Phase 2 time may include extra hours from Phase 1 BUT do not include those hours below IF THEY WERE VERIFIED WITH PHASE 1 HOURS**)

STA STUDENT _____ IS REQUIRED TO COMPLETE 30 HOURS OF COMMUNITY SERVICE ON HER OWN TIME BETWEEN PHASE 1 SERVICE WEEK AND THE 29TH DAY OF AUGUST 2008.** PLEASE KEEP THIS FORM UNTIL SHE HAS FINISHED THESE 30 HOURS OF SERVICE (PHASE 2). **STUDENTS WHO DO NOT COMPLETE PHASE 2 BY AUGUST 29, 2008 WILL NOT HAVE THE SENIOR PRIVILEGES OF LEAVING EARLY OR DRESS DOWN FRIDAY'S.**

(*AGENCIES MAY USE THEIR OWN AGENCY TIME CARD IF THAT IS MORE CONVENIENT.)*

WHEN COMPLETED PLEASE RETURN VIA MAIL, FAX OR E-MAIL

CAMPUS MINISTRY - ATTN: ROBIN GOOD
ST. TERESA' S ACADEMY
5600 MAIN
KANSAS CITY, MO 64113

FAX (816) 523-0232

E-MAIL: rgood@stteresasacademy.org

COMMUNITY SERVICE PHASE 2 RECORD OF HOURS WORKED
(lunch time & travel time is not to be included)

Date	Start Time	Stop Time	less lunch time	Total Daily Hours

Phase 2 requires a Minimum Hours = 30 Hours Total Phase 2 Hours = _____

Agency _____ Phone_____ FAX _____

Agency Contact _____E-mail address _____

Agency Rep.'s Signature_____ Title _____

Comments/Concerns:_____